WEBSTER CENTRAL SCHOOL DISTRICT Webster, New York

Regulation 5292 Page 2 of 6

Responsibility For Selection of Library Materials

- 1. Professionally trained and certified library media specialists are employed by the Webster Central School District. While selection of materials involves many people (administrators, teachers, students, community persons, and library media specialists), the responsibility for coordinating the selection of library materials rests with certified library media personnel.
- 2. For the purpose of this regulation, the term "library materials" or "materials" includes print, non-print and computer related resources.

Procedure For Selection of Library Materials

- 1. In selecting materials for purchase, the library media specialist will evaluate the existing collection and the curriculum needs and will consult reputable, unbiased, professionally prepared selection aids and will consult with professional staff.
- 2. Recommendations for purchase will be solicited from faculty, administrators and students.
- 3. Gift materials shall be judged by the criteria in Section A and shall be accepted or rejected in light of those criteria.
- 4. Selection is an ongoing process and includes the removal of materials no longer appropriate and the replacement of lost or worn materials of educational value.